

REGISTRATION FORM



MINNEAPOLIS, MN

GLOBAL CAREER DEVELOPMENT CONFERENCE

JUNE 30 – JULY 2, 2020

*Inspiring Innovation,
Increasing Diversity, and Promoting
Social Justice in Career Practice*



**Please check here if you
are a first-time attendee.**

Name _____

Name for Badge _____

Organization _____

Mailing Address _____

City/State/Zip/Country _____

Phone/Fax _____

Email _____

(please print email address clearly)

Please identify which constituency group best describes you:

☐ School Career Counselors & Specialists

☐ Independent Practice, B&I, and Agencies

☐ Higher Education Career Counselors & Specialists

☐ Counselor Educators & Researchers

SECURE ONLINE REGISTRATION AVAILABLE AT: www.ncdaconference.org

Professional Development Institutes

On-site registration cannot be guaranteed. Space is limited.
Fee is PER SERIES. PDIs are OPTIONAL and are not included in
Conference Registration fees.

**IMPORTANT: NCD A Headquarters will not accept registrations in the office after
June 1. Please plan to register on-site if you wish to register after June 17, 2020.**

Series 1: Mon., June 29, 8:00 am – 12:00 pm (please indicate selection)

☐ PDI #1 ☐ PDI #2 ☐ PDI #3 ☐ PDI #4 ☐ PDI #5

NCD A Member

\$175

\$195

\$ _____

NCD A Student/Retired/New Professional

\$175

\$195

\$ _____

Non-Member

\$175

\$195

\$ _____

Series 2: Mon., June 29, 1:15 – 5:30 pm (please indicate selection)

☐ PDI #6 ☐ PDI #7 ☐ PDI #8 ☐ PDI #9 ☐ PDI #10

NCD A Member

\$175

\$195

\$ _____

NCD A Student/Retired/New Professional

\$175

\$195

\$ _____

Non-Member

\$175

\$195

\$ _____

Full Conference Registration, June 30-July 2, 2020

Includes all presentations, exhibits, breaks, and NCD A Party.

PDIs must be purchased separately.

NCD A Member

\$499

\$599

\$ _____

NCD A Student/Retired/New Professional

\$375

\$475

\$ _____

Non-Member

\$599

\$699

\$ _____

One-Day Registration

Includes all presentations, exhibits, and breaks for the specified day.

Please indicate: ☐ Tuesday ☐ Wednesday ☐ Thursday

NCD A Member

\$250

\$350

\$ _____

NCD A Student/Retired/New Professional

\$250

\$350

\$ _____

Non-Member

\$300

\$400

\$ _____

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How to Register



Securely Online at

www.ncdaconference.org
(preferred method)

Major credit cards accepted.



Mail

Check or Credit Card accepted.

Send Registration Form and payment to:
NCD A, 305 North Beech Circle,
Broken Arrow, OK 74012



Fax

Purchase Order or Credit Card accepted.

Fax: (918) 663-7058

Confirmations will be sent via email.

Cancellation Policy

Cancellations received in writing prior to June 1, 2020 will be subject to a \$50 (US funds) processing fee. Due to costs incurred on your behalf, NO REFUNDS will be given after June 1. If paying via purchase order, your organization will be required to fulfill the Purchase Order even though you do not attend. Refunds will not be given for conference no-shows.

Substitutions

Attendee substitutions will be accepted if received in writing from the original registrant before June 1, 2020. Requests may be emailed to Natalie Scrimsher prior to June 1 at nscrimsher@ncda.org. Registration fees will be based on substitute's membership status.

Attendee Image Policy

Registration and attendance at, or participation in, the National Career Development (NCD A) conferences, meetings, and events constitutes an agreement by the registrant to NCD A for use and distribution, now and in the future, of the registrant or attendees' image or voice in photographs, videotapes, electronic reproductions and audio of such events and activities to illustrate and promote the NCD A experience and products.

SPECIAL NEEDS

Please indicate any special needs you may have. ☐ Dietary ☐ Physical

Please provide a brief description of special needs: _____

AMBASSADOR PROGRAM

☐ I am interested in being an NCD A International Ambassador at the conference.

☐ I am an international participant and interested in having an NCD A Ambassador at the conference.

NCD A MEMBERSHIP

☐ **Yes,** I would like to join/renew NCD A membership and save on my conference registration fees.

Regular Member (annual fee) \$95 \$ _____
For those who have an interest or involvement in career development.

Student Member (annual fee) \$40 \$ _____
Students enrolled in programs preparing them for counseling and other career development areas.

New Professional Member (annual fee) \$40 \$ _____
For graduates in their first year of employment in the career development field OR anyone new to NCD A regardless of employment history. New Professionals are offered reduced membership dues for a limit of one year.

PRIVACY STATEMENT

☐ I have read and understand the NCD A Privacy Statement. The NCD A Privacy Policy can be found at www.ncda.org.

PAYMENT

- Payment must accompany registration form or registration will not be processed.
- Purchase Order Payments: A copy of PO must accompany registration form.
- Payment must be made in U.S. dollars. Foreign payment must include exchange fees.
- Foreign payments made by credit card will be charged a \$25 processing fee.
- Payment must be made payable to: National Career Development Association (FEI#: 52-6045839)
- A W-9 Form can be found at www.ncdaconference.org, click on Registration.

☐ Check ☐ Credit Card ☐ Purchase Order # _____

Credit Card Number _____

Expiration Date _____ Security Code _____

Cardholder Name _____

Billing Address of Cardholder _____

City, State, Zip, Country _____

Signature _____

Questions? Visit our website at www.ncdaconference.org

NCD A HEADQUARTERS: 305 North Beech Circle, Broken Arrow, OK 74012 • (918) 663-7060

Fax: (918) 663-7058 • Email: nscrimsher@ncda.org



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